



CITY OF GARY  
DEPARTMENT OF PUBLIC PARKS \* 455 MASSACHUSETTS \* GARY, IN  
46402 (219) 886-7099 (OFFICE) \* (219)881-0008 (FAX)

**SPECIAL EVENT BEACH PERMIT APPLICATION**

Revised 3/19  
**\$300 FEE**

TODAY'S DATE \_\_\_\_\_ **Beach Permit No:** \_\_\_\_\_  
EVENT NAME \_\_\_\_\_ DATE(S) OF EVENT \_\_\_\_\_  
EVENT HOURS \_\_\_\_\_ EVENT LOCATION \_\_\_\_\_  
ORGANIZATION \_\_\_\_\_ ANTICIPATED ATTENDANCE \_\_\_\_\_  
RESPONSIBLE INDIVIDUAL \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY/ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_  
DESCRIBE EVENT ACTIVITIES: \_\_\_\_\_  
\_\_\_\_\_

*Please attach to this application a sketch and detailed description of the Event Layout.*

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**Reserved Parking** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO** \_\_\_\_\_ **How many?** \_\_\_\_\_  
**Parking Requirements (Show on Event Layout):**  
Number of parking spaces needed: \_\_\_\_\_ Number of Handicapped Spaces: \_\_\_\_\_  
Participants Parking Location \_\_\_\_\_

*\*Reserved parking on the beach lots, or for use of the beach lots, must be prepaid. Please contact Kamishia Jackson (219) 938-7362 to prepay for this projected number of reserved parking spaces.*

*\*A Special Event Permit Fee of \$300 must be paid for processing of the Special Event Permit*

*Make all checks payable to MARQUETTE PARK PAVILION. Submit payments to the City of Gary, Department of Public Parks. RESERVED PARKING FEES*

*MARQUETTE/OAK STREET PARKING: GARY RESIDENTS - \$5.00 NON-RESIDENTS - \$7.00*

*LAKE STREET LAUNCH BEACH PARKING: GARY RESIDENTS \$5.00 NON-RESIDENTS-\$7.00*

**SPECIAL EVENT PERMIT FEE: \$300.00**

**LIVE MUSIC/AMPLIFICATION/GENERATOR? (Y/N) If YES YOU MUST APPLY FOR AN OPEN AIR PERMIT WITH GARY PUBLIC WORKS- 401 Broadway, Suite 300 (cost \$55) Describe:**

I HEREBY CERTIFY THAT I/ \_\_\_\_\_ (NAME AND ORGANIZATION) THAT THE ABOVE INFORMATION IS COMPLETE AND I/WE WILL BE RESPONSIBLE FOR ANY DAMAGE OR UNNECESSARY ABUSE OF THE FACILITY, BUILDING, OR EQUIPMENT. I/WE AGREE TO HOLD THE CITY OF GARY HARMLESS AND FREE FROM LIABILITY OF ANY NATURE ARISING FROM THE USE OF CITY FACILITIES INCLUDING REIMBURSEMENT OF ANY LEGAL FEES INCURRED IN THE DEFENSE OF SUCH CLAIMS.

\_\_\_\_\_  
(PRINT NAME)

\_\_\_\_\_  
(SIGNATURE)

**\*NOTE: Incomplete applications will not be accepted. All the above information must be submitted. Failure to do so will result in the application being deemed incomplete and it shall be returned to you for completion. This will result in failure to meet the minimum 30-day requirement for processing of Special Event Permits.**

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**For Office Use Only**

Date Filed: \_\_\_\_\_ Park Department Action: Approval \_\_\_\_\_ Denial \_\_\_\_\_ Other \_\_\_\_\_

Superintendent's Signature \_\_\_\_\_ Date \_\_\_\_\_ Notice Date \_\_\_\_\_